

Job Vacancy – **Product Compliance Lead**

Advanced protects lives, we're known all over the world for making the best quality, best performing fire systems, we operate as part of the Halma Group a market leader in specialist safety, health and environmental technologies. www.advancedco.com www.halma.com

Working for Advanced Ltd as our **Product Compliance Lead** you'll be part of a small team focused on making sure our products are ready for submission to regulatory and compliance bodies. This is a fantastic opportunity to use your technical knowledge or experience of design engineering, as well as your understanding of high standards and regulatory compliance, to ensure Advanced's products, which protect people and property in more than 80 countries, meet safety and other requirements appropriate to the country they will be used in.

About the job:

You'll:

- Ensure that new and existing products are compliant with all relevant standards and legislation through third party certification and internal assessments
- Prepare technical documentation and submittal packages required for product approvals, supporting in the setup and operation of equipment at test houses as required by approvals manager
- Maintain a register of product approvals and documentation including technical construction files and act as authorised signatory for the Company on regulatory declarations
- Maintain a register of all directives, standards, etc. that could affect the business, reviewing existing and emerging legislation for potential impacts and keeping the Company informed as appropriate
- Be a key point of contact for liaison of regulatory, testing, certification matters and cross listings with the relevant notified bodies e.g. VDS, BSI, Element etc
- Provide regulatory information, guidance and support to R&D and Products and Services Teams

About you:

- You're a details person with an eye for the fine print and a thorough and methodological approach to work
- You'll use your excellent verbal and written communication skills to engage with both internal and external stakeholders, communicating and managing expectations to deliver results
- You're a strong team player who collaborates easily with others, willing to help and learn from others
- You'll have demonstrable knowledge of compliance to EMC, LVD and CPR certification for markets including the UK, Europe, as well as other worldwide regions
- You'll have experience working in a fast-paced R&D and manufacturing environment. We want to support and develop our people

The following criteria are desirable for candidates but can be developed with the right person:

- Experience of product compliance documentation requirements and maintenance of technical construction files
- Experience of compiling and submitting regulatory applications
- Knowledge of ERP and PLM systems

What we offer:

- Full-time, permanent role within a growing company with real purpose
- Competitive salary (and discretionary bonus)
- Contributory Pension
- Halma shares (after qualifying period)
- 25 days holiday (plus bank hols)
- Flexible start/finish times

Job Location: Claycliffe Office Park, Barnsley, S75 1HQ **or** Balliol Business Park, The Bridges, Newcastle upon Tyne NE12 8EW with some travel to Barnsley expected (**hybrid working available in line with business needs**)